



## Fernando Jorge

**Date of birth:** 15/05/1974 | **Nationality:** Portuguese | **Gender:** Male |

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**Address:** Rua Engenheiro Adão Barata, 8, 2670-678, Bucelas, Portugal (Home)

### WORK EXPERIENCE

22/07/1992 – 30/08/2014 Lisboa, Portugal

**IT MANAGER** COFINA MEDIA SA

- Managing all the computer equipment in the companies of the Group (Software and Hardware) Maintenance, Budgets and Purchases.
- HelpDesk team management for on-site and remote support.
- Implementation and Maintenance of HelpDesk platform.
- WorkFlow monitoring and implementation of agile processes.
- AD and DC Management, Users, User Groups, and Group Policies.

**Business or Sector** Information and communication |

**Address** Rua Luciana Stegagno Picchio, 3, 1549-023, Lisboa, Portugal | **Website** [www.cofina.pt](http://www.cofina.pt)

01/09/2014 – 15/03/2021 Lisboa, Portugal

**CTO** 360PLAY

Responsible for **overseeing the development and distribution of technology to external customers, vendors and other clients to improve and grow the business**

**Business or Sector** Information and communication | **Website** [www.360play.pt](http://www.360play.pt)

10/03/2021 – CURRENT Nottingham, United Kingdom

**IT ENGINEER** LOCKWOOD-PUBLISHING

- supporting user
- maintenance of computers
- relations with suppliers
- services maintenance

**Business or Sector** Arts, entertainment and recreation | **Department** IT | **Website** [www.lockwood-publishing.com](http://www.lockwood-publishing.com)

### EDUCATION AND TRAINING

12/09/2021 – 12/10/2021 Lisbon, Portugal

**MICROSOFT 365** Microsoft

**Website** [www.microsoft.com](http://www.microsoft.com)

### LANGUAGE SKILLS

Mother tongue(s): **PORTUGUESE**


Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	C1	C1	C1	C1	B2
<b>FRENCH</b>	A2	A2	A1	A1	A1
<b>SPANISH</b>	B1	B1	B1	B1	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

## ● DIGITAL SKILLS

### Digital Skills - Test Results

 Information and data literacy	<b>ADVANCED</b>	Level 6 / 6
 Communication and collaboration	<b>ADVANCED</b>	Level 6 / 6
 Digital content creation	<b>ADVANCED</b>	Level 6 / 6
 Safety	<b>INTERMEDIATE</b>	Level 4 / 6
 Problem solving	<b>ADVANCED</b>	Level 6 / 6

Results from [self-assessment](#) based on [The Digital Competence Framework 2.1](#)

## ● ADDITIONAL INFORMATION

### ORGANISATIONAL SKILLS

#### Organisational skills

- Sense of leadership.
- Organization and motivation of groups.
- Experience in team management.
- ITIL Best Practices

### COMMUNICATION AND INTERPERSONAL SKILLS

#### Communication and interpersonal skills

- Good communication skills gained through my experience as IT Manager.

### OTHER SKILLS

#### Other skills

- Cloud Administration
- Network Administration
- Enterprise Security
- Arduino
- 3D Print
- IOT
- Virtual Reality Solutions